

JAMMU & KASHMIR HOUSING BOARD



TENDER DOCUMENT

NIT NO:- _____

DATED:- _____

NAME OF WORK:-

ANNUAL RATE CONTRACT FOR THE
YEAR 2011-12
FOR
FOR SUPPLY OF VITRIFIED / CERAMIC TILES
FOR
VARIOUS ONGOING PROJECTS
IN
J&K HOUSING BOARD JAMMU/
SRINAGAR.

J&K HOUSING BOARD JAMMU.

NAME OF WORK:-

ANNUAL RATE CONTRACT FOR THE YEAR 2011-

12

SUPPLY OF VITRIFIED & CERAMIC TILES.

TECHNICAL & COMMERCIAL BID

COST OF TENDER DOCUMENT : RS. 500.00

**EARNEST MONEY DEPOSIT
IN SHAPE OF FDR/CDR : RS. 0.50 LAC**

VALIDITY OF CONTRACT : FOR THE YEAR 2011-12

**DATE OF ISSUANCE OF TENDER
DOCUMENT : 06-04-2011 TO 21-04-2011**

DATE OF RECEIPT OF TENDER : 26-04-2011 UPTO 2 P.M.

**DATE OF OPENING OF TENDER
SUBSEQUENT : 26-04-2011 OR**

**DATE CONVENIENT TO TENDER
OPENING AUTHORITY.**

TENDER DOCUMENTS ISSUED TO : M/S _____

REFERENCE TO D.D.NO & G.R.NO. : _____

**DATE OF ISSUANCE OF TENDER
DOCUMENTS : _____**

NO:- _____ DT:- _____

**TECHNICAL OFFICER TO M.D.
J&K HOUSING BOARD,
JAMMU.**

J&K HOUSING BOARD JAMMU.

NOTICE INVITING TENDER

For and on behalf of the Managing Director, J&K Housing Board Green Belt Park Gandhi Nagar Jammu., sealed tenders affixed with rupees five revenue stamps are invited from the original manufacture or their authorized dealer for Supply of Vitrified & ceramic Tiles for the year 2011-2012. The tenders should reach by **registered post/ speed post** in the office of the Managing Director J&K Housing Board Green Belt Park Gandhi Nagar Jammu., on or before 26-04-2011 up to 2:00 P.M. The tenders will be opened on the same date or any other subsequent date as convenient to the Managing Director in presence of tenderers who may like to be present. Tenders received by hand shall not be entertained.

1. The tenders should be accompanied with earnest money in shape of CDR/ FDR amounting to Rs. 0.50 lacs pledged to the Financial Advisor/CAO J&K Housing Board Jammu., drawn at any scheduled bank towards the amount of earnest money. Tenders not accompanied with Earnest money shall be out-rightly rejected.
2. The successful tenderer/ tenderers shall have to supply the material according to the specifications as laid down in the CPWD book of analysis/specification book.
3. In case the successful tenderer fails to supply the material according to the specification and within the time or backs-out from the contract, the Housing Board shall terminate the contract and recover the extra cost involved from defaulting tenderer. In addition to this, his earnest money shall be forfeited and penalty may be imposed up to 10% (ten percent) at the discretion of the Managing Director.
4. Successful tenderer shall have to draw necessary agreement with the Corporation on the prescribed agreement form within seven days from the date of issuance of allotment order.
5. The rates as are accepted shall remain in-force/vogue during the financial year 2011-2012 and no increase on any account shall be allowed. The quoted rate will remain firm till 31-03-2012 and no intermediate hike shall be allowed on any item.
6. The rates should be quoted on the Annexure enclosed both in figures and words and should be inclusive of all taxes, i.e., sales tax, VAT, municipality tax or any other local taxes.
7. Corrections or insertions in the tender other than rates shall be properly initiated, however, the rates should not have any correction.
8. The Managing Director reserves the right to accept or reject any tender without assigning any reasons thereof.

9. In case of any dispute between the firm/supplier and Housing Board the matter shall be subject to arbitration and the Managing Director, J&K Housing Board Green Belt Park Gandhi Nagar Jammu shall be the sole arbitrator who's decision shall be final and binding on both the parties.
10. Tenderer/s are requested to obtain the tender documents after submitting their applications with documents duly attested for proof of their being original manufacturer or their authorized dealer from the office of the Managing Director, J&K Housing Board Green Belt Park Gandhi Nagar Jammu against a cash payment of Rs. 500/- (Rupees five Hundred only) (Non-refundable) or a demand draft favouring financial Advisor/ CAO J&K Housing Board Jammu., of any scheduled bank payable at Jammu (non-refundable) during working hours from 05-04-2011 to 21-04-2011.
11. Tenders documents requested by post will be dispatched by Registered Post/ Speed post on payment of an extra amount of Rs. 150/- (Rupees One Hundred & Fifty only). J&K Housing Board will not be responsible for the postal delay if any, in the delivery of the documents or non receipt of the same.
12. Conditional tenders will be rejected out-rightly without assigning any reasons.
13. In case of an unscheduled holiday on the prescribed tender sale closing date/receipt date of the tender, the next working day shall be treated as the schedule prescribed day of the corresponding event.
14. The tenderer shall sign all the pages of tender documents before submission of the tender.
15. The tenders shall remain valid for acceptance for a period of 90 days (Ninety days) from the date of opening of the tenders.
16. The tender issuing authority reserves the right to refuse or issue tender documents to any supplier/ firm if not satisfied with their proof of eligibility without assigning any reason thereof.
17. Tenderer shall not be entitled to any claim whatsoever on account of expenses incurred on submission of tender.
18. The Tenderer shall also be personally liable for the civil and criminal prosecution under the law if the specifications of the supplied material used are found in contravention to the specifications prescribed during execution of the work even after the completion and finalization of contract i.e. at any time.
19. Engineer Incharge if feels that firm is not in a position to cater to the needs of the department in time, he has a right to place the order to other agency on the same rate, terms & conditions.
20. Any loss or damage to the supply of material during supplying due to natural calamity or otherwise shall be the responsibility of the supplier.
21. Stacking of material shall have to be done at the places strictly indicated by the Department/ Engineer-in-charge.

22. Bad and substandard material shall be rejected out-rightly by the Engineer-in-charge and no claim of the supplier in this regard shall be entertained for payment.
23. The Managing Director shall be at liberty to hold negotiations with the lowest Tenderer in a bid to reduce the rate so as to bring it to a reasonable level.

Instruction for submitting tender:-

The tender shall be submitted under two cover system as described below:-

The 1st envelop marked "Technical bid" shall contain the following:-

- i. **Earnest money deposit in shape of CDR/FDR pledged in favour of Financial Advisor/ CAO J&K Housing Board Jammu.**
- ii. **Sales Tax Registration No. & TIN no. certificate/ latest I.T. returns /PAN No.**
- iii. **List of value of material in stock at the time of tendering.**

The 2nd envelop marked "Price bid" shall contain only the prices/rate/Max. discount on company price list. The quoted rate/discount should be in the format specified Annexure enclosed with the tender documents.

Two sealed envelopes shall be enclosed in a bigger envelop addressed to the Managing Director, J&K Housing Board Green Belt Park Gandhi Nagar Jammu, which shall also be sealed properly and subscribed tender for the items to be tendered along with NIT No, Date of receipt of opening with tenderers name shown on the bottom left hand corner.

No:-HB/TO/

Dt:-

**Technical Officer to,
Managing Director,
J&K Housing Board
Jammu.**

Copy to:-

1. *Financial Advisor & CAO, J&K Housing Board Jammu for information.*
2. *Director information Department, J&K Govt., with the request that the abbreviated NIT may kindly be got published in two local dailies in English vernaculars for Jammu/Srinagar.*
3. *Deputy General Manager, Housing Unit No. I/II/III, Jammu & I/II Srinagar.*
4. *Accounts officer, J&K Housing Board Jammu for information.*
5. *Personal Section of the Managing Director, J&K Housing Board Jammu for information.*
6. *Dealing Assistant.*

Annexure

Reference to NIT No:- _____

Dated:- _____

Name of work: - Supply of (1st quality) Vitrified & ceramic Tiles of approved make for various ongoing Projects in J&K Housing Board at Jammu for the year 2011-2012.

S.No	Description of Work	Rates to be quoted by the original Manufacture/ Authorized dealer with max., discount on Company wholesale price list/Sft inclusive of all taxes.
1.	Supply of Vitrified & Ceramic Tiles (all series, shades and sizes) for various ongoing Projects in J&K Housing Board at Jammu of various makes such as 1. H.R.Johnsons India Ltd/ Kajaria/Somany/ Marbitto/ Assian tiles.	

Signature of the
Tenderer,

Technical Officer to M.D.
J&K Housing Board,
Jammu.